

National Association for Children's Behavioral Health Speaker Policies

Thank you for your interest in presenting to the National Association for Children's Behavioral Health (NACBH) community. Educational conferences and meetings are an important part of how NACBH delivers its mission. To ensure consistent quality and standards across offerings, NACBH has enacted a speaker policy statement to protect NACBH's interests regarding presenters at NACBH conferences and events. It is NACBH's policy that speakers at NACBH conferences and events shall be required to review and agree to the following policies:

1. "Sales presentations" during your session, and distribution of promotional brochures, flyers, or order forms are prohibited.
2. It will be appreciated if you agree to remain for a reasonable period of time following the presentation and any question-and-answer period in order to interact one-on-one with attendees.
3. As a speaker and not an employee, agent, or partner of ours, you will not represent that your comments or opinions are endorsed by NACBH.
4. You must (a) not defame, slander, or libel anyone; (b) ensure that material presented by you does not infringe any intellectual property rights of others; (c) honestly represent and act within your areas of professional competency and authority without exaggeration or misrepresentation; (d) avoid statements that might constitute a conflict of interest; (e) protect confidentiality of protected information; (f) refrain from misusing solicited information; (g) embrace respect for all people regardless of national origin, race, religion, sex, marital status, age, sexual orientation, or physical or mental impairment; and (h) refrain from the promotion or endorsement of any product or service (except your writings related to the subject of the presentation).
5. Either of us may cancel this agreement without liability if either of us is unable to fulfill the terms of this agreement due to an act of God or any legitimate condition beyond the control of either of us (Force Majeure event). However, it is agreed by both of us that "best efforts" will be made to adapt so that the performance may be presented as scheduled. For clarity, a postponement or cancellation due to a communicable disease outbreak, including the Coronavirus Disease (COVID-19 and other strains), is considered a Force Majeure event.
6. As this is a personal services agreement, you may not assign this agreement or delegate your obligations to another person without prior written approval. If you are unable to meet your commitment to speak for any reason, you may propose a replacement speaker to us who must be approved by NACBH.
7. Both parties agree to comply with all applicable laws, regulations, rules, and orders.
8. If it is determined that any of these policies have not been upheld by you, or if you are engaging in any illegal or unethical behavior or any conduct that has resulted or may result in a felony conviction, or if you are accused of or convicted of any act, criminal or otherwise, that reflects adversely on you and your reputation, then NACBH reserves the right to reevaluate your speaking engagement with written notice to you.

Speaker Diversity and Inclusion

NACBH believes inclusion of diverse perspectives is critical to the educational integrity of conferences and meetings. The NACBH Board, committees, and staff organizers actively pursue speakers, presenters, facilitators, and leaders from diverse backgrounds. NACBH will not tolerate discrimination against those in consideration for inclusion as a speaker at NACBH conferences or meetings based on race, color, national or ethnic origin, age, religion, disability, sex, sexual orientation, gender identity and expression, veteran status, or any other characteristic protected under applicable federal or state law.

Speaker Support & Funding

NACBH maintains a modest speaker budget for conferences and events to provide limited travel funding for individuals invited to serve as conference speakers.

Funding for Selected Speakers:

All speakers selected from the call for proposals must register for the conference. For those who would like to attend the full meeting, you will receive a discount equal to a single-day pass (Valued at \$275). For those who plan to only attend the day of their session, you will receive a complimentary single-day pass.

Funding for Invited Speakers:

NACBH occasionally invites prominent professionals or experts in the field of children's behavioral health to speak at our events. These invited speakers may be provided with reimbursement for select travel expenses. The speaker will be provided with appropriate parameters and guidance regarding the length of stay and qualifying expenses on a case-by-case basis. Standard reimbursements may include:

- One-two night hotel stay, based on the timing of the speaker's session;
- Economy airfare and/or mileage to and from the conference destination;
- Ground transportation in the conference destination; and
- Meals and incidentals on travel and presentation days (those NOT included in the conference offerings).

All expenses must be approved by NACBH in advance and must adhere to the following guidelines:

- Hotel expenses must not exceed the approved amount and must be based on the timing of the speaker's session;
- Airfare or mileage must be pre-approved and must not exceed the approved amount;
- Ground transportation must be reasonable and necessary; and
- Meals and incidentals must be reasonable and necessary and must not exceed the approved amount.

Exceptions:

In some cases, such as keynote speakers or external subject matter experts, the conference speaker budget may be used to provide speaker fees or honorariums at the association's sole discretion. The appropriate fees will be outlined in a formal speaker agreement.

Formal Speaker Agreement:

All speakers who receive funding from the speaker budget must sign a formal agreement outlining the terms and conditions of their participation. This agreement will include details on the funding provided, the speaker's responsibilities and any other terms that apply.